

Date: 16.01.2019

Subject: REQUEST FOR QUOTATION (RFQ) against Laptops .

Sealed Quotations are hereby invited of the following Items under the term and conditions mentioned below on your Company Letter Head Pad.

Supplier Name: _____ **Business Title:** _____

NTN No: _____ **STRN No:** _____ **CNIC No:** _____ **Contact No:** _____

Laptops for Khwendo Kor			
S #	Description of Items	Quantity	Unit Price
1	Lenovo Core i5 8 th Generation , With Lenovo Warranty Card	1	
2	HP 15'' DA Core i5 8 th Generation	1	
3	Lenovo Think Pad E 580 Core i5 8 th Generation	1	

Note:

1. Quotations to be submitted on or before date 27 Jan 2019 by time 04:30 PM The above rates will be valid till 6 months or more, if rates of given items changes within agreement period the supplier must provide an evidence of change in local market price. The rates will be considered inclusive of all taxes as per government rules.
2. Income Tax, GST and all other taxes will be deducted as per Government rules if applicable.
3. Following documents are to be submitted
 - a. NTN & STRN Registration Certificate
 - b. Up to date copy of tax return filed.
 - c. Suppliers' Profile.
4. The final selection of supplier will be made on provision of samples of the quoted items and agreement will be signed with the selected supplier.
5. Khwendo Kor reserves the right to accept or reject any or all quotations/tenders without assigning any reason whatsoever.

Award Notification:

Only shortlisted bidders will be notified. A copy of the tender award notice will be published at Khwendo Kor's web portal (<http://www.khwendokor.org.pk/downloads/Tender.pdf>) for information of all bidders.