

Khwendo Kor (Sisters Home)

Date: 12.12.2017

Subject: REQUEST FOR QUOTATION (RFQ) against procurement of Laptops & Printers.

Sealed Quotations are hereby invited of the following Items under the term and conditions mentioned below on your Company Letter Head Pad.

Supplier Name: _____ Business Title: _____

NTN No: _____ STRN No: _____ Contact No: _____

IT EQUIPMENTS

S #	Nomenclature	Quantity	Specification	Unit Price
1	Laptop	05	15.6" HD SVA BrightView WLED-backlit (1366x768) 7th Generation Intel Core i3-7100U Processor 4 GB DDR4, 1 TB 5400 rpm SATA Intel HD Graphics 620 OR Equivalent	
2	MacBook	01	Brand Warranty 2017 newest version 13.3" Macbook Air, comes with latest macOS 1.8GHz dual-core Intel Core i5 processor with Turbo Boost up to 2.9GHz 8GB 1600MHz LPDDR3 memory; 256GB SSD storage Intel HD Graphics 6000; 13.3" screen with 1440x900 resolution 802.11ac Wi-Fi, Bluetooth 4.0, one Thunderbolt 2 port, two USB 3.0 ports, SD card slot.	

3	Printer	01	Print only, wireless Print speed letter: Up to 19 ppm (black and color) Auto duplex printing; 2 paper trays (standard) Uses toner with JetIntelligence High yield toner available	
4	Printer	01	Print Resolution: 4800 x 600 dpi Maximum Print Size: 8.5 x 14" Minimum Print Size: 3 x 5" Print Speed: 40 ppm (Simplex) First Print Out Time: 5.6 Seconds	
5	Printer	01	Up to 22 ppm Print Speed 600 x 600 dpi print Quality 600MHz Processor Speed A4, A5, A6, B5(JIS) Media Size Supported 1 Hi- Speed USB 2.0 Connectivity	

Note:

1. **Quotations to be submitted on or before date 22nd December 2017 by time 04:30 PM and to be written on envelope “Quotation against Laptops & Printers”.**
2. **Income Tax, GST and all other taxes will be deducted as per Government rules if applicable.**
3. **Following documents are to be submitted**
 - a. **NTN & STRN Registration Certificate**
 - b. **Up to date copy of tax payment receipt.**
 - c. **Suppliers’ Profile.**
4. **The final selection of supplier will be made on provision of samples of the quoted items and agreement will be signed with the selected supplier.**
5. **Khwendo Kor reserves the right to accept or reject any or all quotations/tenders without assigning any reason whatsoever.**

Award Notification:

Only shortlisted bidders will be notified.

Signature and stamp of Supplier

Date: _____